

Print a Referral (Receiver)



Instructions

Step 1

Search for referral

For more details on how to access existing patient profile, please review the [Search For a Referral](#).

Select the patient's referral. Selecting the referral will change the background colour from white to blue.

Step 2

Print referral

- A) Click **Print**
- B) Select **Print referral** from drop down

Step 3

Set output settings

In the resulting window, you can specify the Output Settings of the report and select which sections of the referral you would like to print:

- A) Under **Output settings**, you can insert a page break after each section and also specify whether you would like to see blank fields or not (questions in the referral which have not been completed).
- B) Under **Print sections**, you can specify which tabs

on the referral you would like to print by clicking on the pertinent check boxes.

Step 4

Select printing options

You now have multiple options:

- A) Save the file as PDF
- B) View the report within your current browser window
- C) Print the report to a local printer

referralReport.xhtml - Google Chrome
 resourcematchingandreferral.ca/ereferral-train/stratahealth/pwx/SCCommon/report-filters/referralReport.xhtml

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5A Referral report Page 1 of 1
 Client: OKI, KERRY (Health Card Number: N/A)
 Referral date: May 21, 2019 11:51
 Earliest Waitlist Date: May 21, 2019 11:51

Referral Destination

Service provider:	Sunnybrook LHIN Office (IP)
Contact:	CCAC Hospital Care Coordinator
Phone number:	
Fax number:	
Address:	2075 Bayview Avenue Toronto Ontario M4N 3M5 Canada

5B Demographics **5C**

Last modified by Post, TC at May 21, 2019 09:50

Title		
Client Name	Surname	OKI
	Given Name(s)	KERRY
Date Of Birth	Date Of Birth	Jan 15, 1945
Identifier	Health Card Number	
	Version	
	Expiry	
	MRN	7018948 (4205)
	CHRIS ID	
Client Address	Street Address	101 GOODWILL ROAD
	City	NORTH YORK
	Province	Ontario
	Postal Code	
	Phone Number	
Current Location	Ext	
	Current Location	SHSC - IP - D5

5D

Generated by Ly, Cindy at October 23, 2020 23:36
 Report created by Strata Health Solutions Inc.

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Step 5

Referral Print out Overview

Patient information and the parameters of the report are seen in the header.

You will notice that the questions on each tab are listed down the left, with the responses listed down the right of the report.

- A) Each tab on the referral is represented by a large header
- B) This report has been run with display blank fields had the user deselected 'display blank fields', these fields would not display on the report
- C) Finally, under each header, you can see when each tab/section was last updated

Note:

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