How do I decease a patient?



What if a patient is deceased

If the patient is confirmed as deceased, you would remove/cancel the existing referral by using the decease status button in RM&R.

Step 1

Access the patient referral by following the **'How do l edit or update a referral'** guide.

Step 2

Select the Client Details (2) tab.

Step 3

Click the Decease (3) button.

Step 4

In the resulting **Decease** pop-up window, enter the **Deceased Date (4a)** and provide acknowledgement that the information is correct **(4b)**. You have 2 options:

- If no longer want to confirm the decease, click the Cancel (4c) button.
- If you want to decease, click the Decease (4d) button.



Please use this functionality with caution - once confirming a patient as deceased all outstanding referrals will be removed, and you will be unable to start a new referral for this patient.

If you have deceased a patient in error, please contact the **RM&R help desk** at **1-866-556-5005**