How do I send a referral?

LHIN - Home and Community Care

Step 1

Complete all tabs in the LHIN - Home and Community Care form. Please view 'What is a LHIN - Home and Community Care referral form?' for more details.

Step 2

Once all tabs are complete, you have 2 options to send the referral:

- 1. Click the Send and Manage Referrals (2a) link in the green banner, OR
- 2. Click the Send and Manage Referrals (2b) tab.

Step 3

Under Referrals to be Sent, click the checkbox (3) to select the service provider(s) you want to send the referral to.

Step 4

Click the Send Referral (4) button.

Step 5

A confirmation banner (5a) will be displayed, confirming that your referral has been sent successfully.

The status of the referral is now updated to "Sent to LHIN" (5b)

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Via the "Status" column in the active referrals tab - see the guide: "What is an Assessment Dashboard [Active Referrals]?" Via the 'Send and Manage Referrals' tab in a referral – see the guide: "How do I edit/update a referral" and click Send and Manage Referrals

