## Palliative Care referrals





Do not send backup referrals through the RM&R application.

If you would like to send a backup referral(s), please complete all tabs (with the exception of send and manage referrals tab, print the referral form and fax it to palliative care service area. Please view the '**How do I print a referral report**' guide for more details.

### Step 1

Complete all tabs in the Palliative Care referral form. Please view the '**What is a Palliative Care referral** form?' guide for more details.

### Step 2

Once all tabs are complete, you have 2 options to send the referral:

- Click the Send and Manage Referrals (2a) link in the green banner. Or
- Click the Send and Manage Referrals (2b) tab.

### Step 3

Click the Send Referral(s) link (3).

#### Step 4

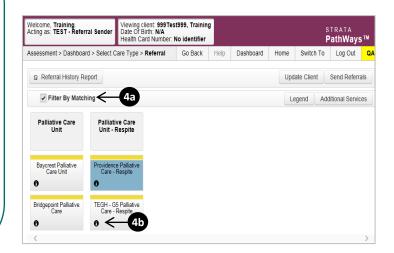
On the resulting page, a list of receiving palliative care service providers/organizations which match with your eReferral are shown (for *example*: a receiving service provider/organization may match to only male patients; if your patient is also male, then the referral will match, otherwise the referral will not match).

To view all available units, uncheck the '**Filter By Matching**' checkbox **(4a)**.

You can also see further information and matching criteria for a receiving palliative care service provider/organization by clicking the ① icon (4b).

Welcome, <b>Training</b> . Acting as: <u>TEST - Referral Sender</u>	Viewing client: 999Test999, Training Date Of Birth: N/A Health Card Number: No identifier						strata <b>PathWays™</b>			
Assessment > Dashboard > Select Care Type > Go Back Help Dashboard						Switch To	Log Out	Q		
i All tabs are complete. You may v	isit Send and Manage	Referrals. tab	K	<b>-</b> 2a						
Client Details O Demographics	Supplementary Inform	ation 🔮 Refe 2b	rral Informa	ation 🛛 🕙 Health	Assessmen	t Information				
							🖪 Sa	ave		
	Last modified b	y User, Train	ing at Ap	oril 7, 2016 15:2	27.					
Anticipated Prognosis								Top		
I month	0 <	3 months		0	<6 mo	nths				
O <12 months	0 L	Incertain								
Anticipated Prognosis Determine	d By							Top		
Name	·	Phone Nur	iber							
Role/Designation										
			_							
Velcome, <b>Training</b> . Acting as: <u>TEST - Referral Sender</u>	Viewing client: 999Te Date Of Birth: N/A Health Card Number		g				TRATA PathWay	s™		

Client Details 🛛 🔮 Demograph	ics 🛛 🖉 Supplementary Infor	mation 🛛 🖉 Referral Information	n 🔮 Health Assessment Inform	ation 🔮 Uploaded Files (0)
Send and Manage Referrals				
ctive Referrals				© Referral History Report
Service Provider \$	Status	Referral Date ≎	Referral Information	Referral Management



# How do I send a referral?



### Palliative Care referrals

### Step 5

Select all applicable Palliative Care Units or Hospices for your patient's care needs. Selecting will change colour of the boxes from grey to blue **(5a)**. Click the **Send Referrals** button **(5b)**.

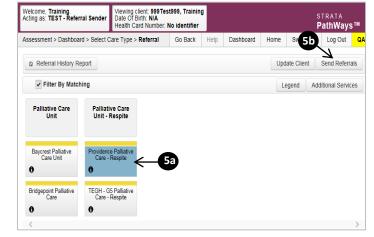
### Step 6

In the resulting **Selected Destination Providers** pop up, you can enter any sending comments **(6a)** and click the **Send Referrals (6b)** button.

### Step 7

You will be redirected to the send and manage referrals tab. A confirmation banner **(7a)** will be displayed, confirming that your referral has been successfully sent.

You may return to send and manage referrals tab at any time to check the referral status **(7b)**.



Walcome Training	Viewing client: 999 Tes	toop Training					
Welcome, Training. Acting as: TEST - Referral Sender	Viewing client: 999Tes: Date Of Birth: N/A Health Card Number: N	lo identifier					
	ire Type > <b>Referral</b>						QA
Filter By Matching							
							_
Selected Destination Prov	iders						ж
+ Providence Palliative Care	- Respite						
Comments						$\langle \rangle$	
63						6D ↓	
				ж Са	ncel Sei	nd Referrals	۰,

Welcome, <b>Training</b> . Acting as: TEST - Referral Sender	me, Training. as: <u>TEST-Referral Sender</u> Healin Card Number. No identifier							strata <b>PathWays™</b>			
Assessment > <u>Dashboard</u> > Send /	And Manage Referrals	Go Back	Help	Dashboard	Home	Switch To	Log Out	QA			
I referral has been sent succes All tabs are complete.	sfully. <del>7</del>										
Client Details O Demographics	Supplementary Informatio	n 🛛 🕙 Referral	Information	Health Ass	sessment Info	ormation 🕑 U	ploaded Files (0	0			
Active Referrals	76	)				2 Referral	History Rep	ort			
Service Provider	Status	Referral	Date ≎	Referral Inf	ormation	Referral Managem		nt			
Providence Palliative Care - Respite	Pending	April 7, 2 17:00	016	Details	<b>F -</b>	×					
							Send Refer	ral(s)			



To check the referral status, you have 2 options:

- Via the 'Status' column in the active referrals tab see the guide: 'What is an Assessment Dashboard [Active Referrals]?'
- Via the 'send and manage referrals' tab in a referral see the guide: 'How do I edit/update a referral' and click the send and manage referrals tab.

How do I send a referral? [Palliative Care]